Memorandum

To: Petroleum Underground Storage Tank Release Compensation Board

From: Chief William Hills, BUSTR

Re: **BUSTR Report**

Date: March 12, 2014

PERSONNEL – Two temporary service employees have been assigned to BUSTR for the remainder of the fiscal year to assist with scanning and indexing of completed files. The BUSTR records management section completed over 400 public records requests for the PUSTRCB's litigation.

One field inspector accepted a promotion at DIC as an elevator inspector. Posting of the vacant field inspector position is in progress.

ADMINISTRATION – The BUSTR Revolving Loan Fund Program administrative rule (OAC 1301:7-9-20) that enables Political Subdivisions to address the removal of Underground Storage Tanks was filed on November 13, 2013 with an anticipated effective date of January 30, 2014. BUSTR is working with Commerce Fiscal on the application form, screening criteria and loan agreement used for this program for use in March/April, 2014. The funds are to be available for distribution starting July 1, 2014.

BUSTR was recently awarded $98,000 in additional FY14 LUST grant dollars to be used for performing responsible party searches at petroleum UST release properties. Commerce Fiscal is currently working with BUSTR to develop the steps necessary for selecting vendors for this project. Five vendors have accepted the counter offer made by Commerce Fiscal and files have been distributed to the vendors.

TRAINING AND STAFF DEVELOPMENT – Successful completion of both the UST installer and inspector courses concluded the first week of March, 2014.

The State Fire Marshal/BUSTR has agreed to sponsor the U.S. EPA Region 5 (consisting of six states) "Underground Storage Tank Installer" seminar. The training is scheduled for March 25-26, 2014 at the State Fire Academy. BUSTR staff will have the opportunity to participate in these training sessions and seminar.

TRAINING TO STAKEHOLDERS – None scheduled at this time.

ACTIVITY –

OTTER Database Upgrade Project

OTTER went live with on August 5, 2013. Ventech and IT Commerce continue to correct minor issues as part of the contract.

Click Scheduling

The "Click Scheduling" process also went live on August 5, 2013. There have only been a few minor issues that are being handled in-house.

STATISTICS and/or COMMENTS

Release Prevention

UST Operation Compliance Inspections

The current 3 year inspection cycle ends June 30, 2016.

For the week ending **March 7, 2014**

53 new inspections were performed for a total of **2,385** inspections.

Corrective Action

No Further Action Letters (NFA)

The current grant cycle ends September 30, 2014.

For the week ending **March 7, 2014**

14 NFA's were generated, for a total of **261** NFA's

To - date target projection of total NFA's is **264**

Statistic	Count as of 3/10/2014
Number of Registered Tanks	21,962
Number of Owners of Registered Facilities	3,725
Number of Registered Facilities	7,497
Number of Active Releases	2,523
Number of Active Closures	1,117
Number of Program No Further Actions	27,929